

1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 1:00pm
- **Attending:** Doug Burbidge (chair), Anna Hepworth (administrator), Jack Bridges (treasurer), Cathy Cupitt (elected board member), PRK (elected board member), Sarah Parker (elected board member).
- **Apologies:** Dave Cake (elected board member), Stephen McGlone (elected board member)
- **Absent:** Lexi Hemsley (elected board member; arrived 16:02)
- **Observing:** Stephen Griffiths (SC 2015), Samara Morgan (left early).
- **Meeting declared open:** 14:14
- **Minutes from Meeting 2015-02-15:** Accepted, with following corrections.
 - Cathy should have been listed as attending.
 - 4. report from the chair 'feCaw' should be 'few'
 - Frames' proper name is 'Lyndon White'.
 - p4 – spell check errors: corrected to 'advertising', 'signatories', 'account'; further through 'invitations'.

2 In Camera discussion

Although part of general business, this was done first, to allow for Samara and Stephen G to leave once their sections were done.

- issues brought by Samara regarding CSC (no motions, unminuted).
- possible refusal of sale of membership under 9.4.1 brought by Stephen G (see separate minutes).

3 Matters Arising from previous minutes

Due to the amount of time spent on the in camera discussions, leading the meeting to run late, this was restricted to time sensitive topics. Other items will need to be discussed at a later meeting.

Aurealis Awards

- Vote since the last meeting failed.
- There was an error in the provided contract as spotted by Cathy, where there was mention of insolvency of WASFF, but not of Chimaera.
- Cathy – has reservations, including that it will be a lot of work. PRK – has prestige and membership bonus, such that if we held it at SwanCon, we would get more members. Jack brings up that next year it would not be at SwanCon, given that it would be against the NatCon. PRK – spoke to Tehani and Catherine, who are the coordinator and assistant. It is not possible to do the awards earlier than April, due to reading time and judging time, as well as administrative time.

- Some discussion of what this might look like. PRK reports on a previous one – there was writing workshop during the day, then a ‘cocktail’ party in the foyer (beer, wine, soft drinks), then the awards, then heading off to a pub for the rest of the evening.
- What about the money? PRK suggests we aim for revenue neutral. Sarah – but awards ceremonies aren’t draw cards. PRK – last year there were 80+ people. Sarah – much cheaper to get to Canberra from Melbourne. Cathy – when we aren’t running against the NatCon, then running it elsewhere, we have problems. Otherwise, we are fine.
- Doug – given that we have issues with it for next year due to the NatCon, are we interested in pushing it back to being 2017-2019, so that it runs at/around SwanCon. Sarah – we could run it at the NatCon next year. Cathy – or they could run it. General discussion – we would rather take it on from 2016, because of the issues with respect to the NatCon. Doug will get back to Dirk regarding this. PRK suggests we authorize Doug to sign the contract, if the change of dates is agreeable. Jack - If the NatCon don’t want it, we are willing to run it, but we are uncomfortable with the possible conflict of interest.
- Motion: “That we authorize Doug to sign the Aurealis Awards contract if either a) the dates are changed to 2017-2019 or b) that we receive permission from the 2016 NatCon to hold the 2016 Aurealis Awards at SwanCon 2016”. Moved: Doug; Second: PRK. Carried

4 Correspondence

None detailed

5 Chair’s Report

Not presented – see above about time pressure

6 Treasurer’s Report

Not presented – see above about time pressure

7 Administrator’s Report

Not presented – see above about time pressure

CSC Chair Report

SwanCon 40 Party

- CSC have discussed the various issues with respect to this. PRK moved that “WASFF delegate to the SC 2015 committee the organisation of the SwanCon 40th birthday party, and that we authorise them to spend the previously allocated \$4000 on this event”. Second – Cathy. After discussion (below) the motion was carried.
- Discussion: Further that we remain at the venue; and that we move it to the Saturday when the hotel are providing catering staff.
- Doug points out that previous concept was not borne out with the reality of the hotel.
- PRK – we are a month down from when we said we would organise it, but we haven’t made this. So, the ConCom should do what they can with the money.
- Cathy – happy for this to go to the ConCom, but one of the things that we wanted was for people to be able to come in just for this event. So, can we have an

equivalent membership? Stephen – yes, we can do this using the Masquerade membership.

- Cathy – WASFF are willing to help as required. Jack – there is a list of old emails going back to SC16. Sarah – if we are going to target people, then we need an email for people to reply to so that we have an attention list. Anna and Cathy will receive the emails. PRK – setting up an email alias as we speak (for the RSVPs). Sarah is responsible for sending out the email invitation.
- Old t-shirts shall be used as door prizes.

Logo

- Embargo was based on a big reveal on the Friday night. Given that that event has now moved, and because SC 16 will need to use it, should we lift the embargo?
- Doug – CSC minutes previously had discussed this issue, but didn't note an outcome. There may be different ideas of whether there was an embargo, and thus there isn't a community agreement. Minutes of last WASFF meeting did not decide on this either. The problem is that we haven't actually made a decision on this.
- Anna – what use does the embargo serve? Doug/Sarah – so that we can reveal at the party/get some hype going. If we aren't doing that, we don't need an embargo. Doug – should we hand over decisions regarding this? Cathy – as the SC 2016 launch coordinator – we would like to use the logo. PRK – can we leave it up to the ConCons and the CSC? Doug – that would be fine. If Stephen/SC 2015 are fine with SC 2016 using the logo then there isn't an issue.
- Stephen: there are 250 branded lanyards. These will be given out at the 40th party or at the rego desk, as SC 2015 decide.
- Conclusion – no embargo. PRK is waiting for the final copy from Amanda (emailed regarding this yesterday, after discussion of the draft style guide).

SwanCon 2015

- PRK moved that “Based on a current projected surplus of over \$1000 for SwanCon 40 that the WASFF board authorise a budget variation of up to \$1000, to cover a Welcome to Country and professional badge production.” Seconded Sarah Parker. PRK - approximately, this covers \$500 for welcome to country and \$500 for the badges. Doug – no discussion required, called vote, motion carried.
- Last meeting a request was made for more funding for the children's stream. SC 2015 are requesting a \$300 grant to be spent on books, toys, and a children's Masquerade. Doug – why is this not a budget variation? PRK – given the above, that would potentially leave a debt. Cathy – will this carry forward? PRK – the Masquerade will be expendables, but the rest should carry forward. Anna – what about the existing books? Sarah – missing books targetting the 8-12 years cohort. Stephen – note that this is after adjusting the way that the programming budget was to be spent; which is why the numbers have gone down. Some of the transferred money has been allocated to providing food for the parents, and some is for the replacement of craft supplies. Sub-budget: toys - \$100; children's masquerade - \$100; books - \$100. Jack – would much rather it be a budget variation; so that you have another \$300 on the program budget.
- Motion: “That the WASFF board authorise a increase in the program budget for

SC2015 to cover additional expenses in the family program”. Moved Jack; Seconded Lexi. All in favour; passed.

SwanCon 2014

- Officially closed; there are reimbursements for Matt Holmes to be claimed, these will come to WASFF. Jack has a summary, which is suitable for presenting to the general meeting. The number at the end (~\$18K surplus) is as expected.

SwanCon 2016

- National guest is confirmed; so there are international, national, fan guests all confirmed.
- Venue contract back from Pan Pacific with \$5000 increase over this year – thus venue is not certain at present. Teddy is still involved in discussion with the Pan Pacific and other hotels. Stephen adds that we should provide feedback to the Pan Pacific about the extra money that we are spending on catering; also getting some push back from the PanPac regarding use of our AV equipment, even though there has never been discussion about using their equipment, and it has always been intended that we would source our own.

8 General Business

Other than the in camera issues, no general business was discussed.

- **Date of Next Meeting:** 5th April, immediately following WASFF AGM

9 Meeting closed

- The Board Meeting was closed at 18:25.